



## **'To be the best we can be'**

### **School Rules**

1. Treat others as you would like to be treated
2. Do as you are asked the first time
3. Be polite and be respectful
4. Take care of all people and property
5. Keep hands, feet and property to yourself

### **Class Rewards**

To be agreed within each class

A 'Green' letter home to share positive news

### **Achievement Assembly Rewards**

- Star Pupil – two pupils from each class will be selected to receive this reward; the criteria will change for each achievement assembly
- Playground Pupil – two pupils from each class will be selected for each achievement assembly to receive this reward for outstanding effort or contribution.
- To recognise and celebrate these achievements the names of 'Star Pupils' will be on display and on the monitor in the main corridor. Photographs of the pupils who receive playground awards will be displayed on the monitor in the main corridor.

### **Playground Reward**

One class will be selected, each week, to receive the 'Class of the Week' award. The winning class will have 15 minutes extra break at an appropriate time after receiving the award.

### **Melrose Primary School Consequences**

Consequences to be tracked on tracking record sheets

1. Warning
2. Yellow card
3. Red card – lose 10 minutes break time
4. Report to Headteacher, Depute Headteacher or Principal teacher
5. Parents informed

### **Severe Clause**

This will be used for the wrong-doings listed on separate sheet.

## Severe Clause

Fighting    Vandalism    Verbal abuse    Physical abuse    Theft

Misdemeanour	Warning	Yellow card	Red card	MT (HT, DHT, PT)	Parents contacted	Exclusion
Using inappropriate/offensive language/behaviour including swear words		*	*			
Spitting		*	*			
Responding inappropriately to an adult while being spoken to (including ignoring instructions and negative body language)	*	*	*			
Using threatening language			*			
Demonstrating threatening behaviour				*		
Pushing and shoving another child around		*	*			
Being involved in a fight			*	*	*	
Encouraging others to fight			*			
Vandalism – damage to be repaired/replaced as appropriate		*	*	*	*	
Theft				*	*	
Using disrespectful language including swearing directly at an adult while being asked to do something				*	*	
Using physical violence with malicious intent				*	*	*
Bullying behaviours				*	*	*
Underlying bullying behaviours				*		
Discriminatory behaviour				*	*	*
Deliberately leaving a teaching area or the school grounds without permission				*	*	*

### Recording incidents

- Pupils who receive a yellow or red card must take the card home to share with a parent/carer. The card should be signed by a parent/carer and returned to school the next day.
- Class behaviour will be tracked by the class teacher.
- Parents will be contacted by a member of staff, in agreement with the management team, when appropriate.
- Exclusions and incidents of bullying and racist behaviours will be recorded on Seemis.